### **OPERATING PRINCIPLES LACRALO (WITH AMENDMENTS)**

**Introductory Note:** 

The text presented below is the review of the document adopted by consensus at the Third Session of the Meeting of ALS in Latin America and the Caribbean held in Sao Paulo, Brazil on 4 December 2006. Amended consensus during the General Assembly of LACRALO, convened in Mexico City on March 4, 2009. This text was negotiated in Includes Spanish.changes made by the Working Group established for this purpose in December 2010 the General Assembly of LACRALO meeting in Costa Rica in March 2012.

#### **WORKING PRINCIPLES OF LACRALO**

- **1.** The LACRALO ALS consists of the Latin America and the Caribbean, accredited by the ALAC as a mechanism to ensure participation in promoting the region in the process of development of ICANN policies.
- **2.** LACRALO promote cluster formation of users and their accreditation by the ALAC. However, keep mechanisms for regional users not integrated with ALS can express their views on the development of ICANN policies.

The right to vote in the affairs of LACRALO is determined by a minimum level of participation. (*Text which is then removed from the Operating Principles and added to the text of the Rules of Procedure*).

The ALS nucleated LACRALO undertake the necessary means to promote participation of Internet users in the topics discussed within the agenda of RALO,

allowing them to participate and express their views on the development of ICANN policies.

The LACRALO prepare quarterly reports through his Secretary of Staff, about reporting on statistics on the participation of ALS.

ALS Those who have not participated in three (3) monthly teleconferences or have been active in a process of discussion or policy development, in the discussion list LACRALO on agenda items for At Large, in the six (6) months shall be

considered inactive ALS lose their right to vote and will be eliminated in calculating the quorum valid for making decisions, in order not to affect the same.

If in the following six (6) months such ALSs resume their participation in teleconferences monthly and the discussion list LACRALO, regain their institutional status.

The LACRALO not elect their own officers, and shall not appoint any delegate or representative to any forums or opportunities for participation, regional or global, in and out of ICANN structure, that is from ALS who have been inactive for that year orthe year preceding the appointment of that authority, representative or delegate.

ALS Those delegates who have not participated in three (3) monthly teleconferences LACRALO consecutive, within the calendar year, or did not participate in mailing lists or Working in groups, or other mechanisms of participation envisaged by LACRALO during six (6) consecutive months shall be considered inactive ALS. The inactive ALS lose their right to vote and will be eliminated in calculating the quorum necessary for LACRALO can makedecisions.

valid

These ALS must be notified of the change of status, and may regain their voting rights and active status, if within the next six (6) months, participate in activities

LACRALO.Otherwise, the President / Secretary ay / a LACRALO may, through their representatives to ALAC, a request for decertification of those ALS.

The LACRALO not taken into account for the election of its authorities, and appointments of any such delegate or representative to any forums or opportunities for participation, regional or Total inside and outside the structure of ICANN from ALS members that have been inactive during that year or the year preceding the appointment of that authority, representative or delegate:

**3.** LACRALO be multilingual since its formation. All documents and discussions will be held inEnglish, and Spanish., is expected to incorporate Portuguese and French in the short term, and periodically review the need to incorporate other languages used in the region. Portuguese and French. The languages that when modifying these Operating Principles have not been incorporated, will be added gradually to the needs of the region. It will periodically review the need to incorporate other languages not taken into account at the time of this writing.

## **LACRALO General Assembly**

**4.** Theorgan highestgovernment, sovereign of of the LacRALO LACRALO will be a General Assembly which shall consist of two (2) representatives from each ALSaccredited., Appointed and removed freely by each ALS, which shall inform the Secretary appointments made. Each ALS accredited to the General Assembly shall have one vote.

These people These representatives will perform well during the period of his

appointment as official contacts withALS, the LACRALO with the obligations, keep your e-mail updates, notify the Secretariat and the At-Large Staff of any changes thereof and the names of those representatives.

The General Assembly shall, to the extent possible, operate by consensus. Can not be achieved when consensus, each ALS accredited to the General Assembly shall have one vote and these votes decide by simple majority any matter submitted to a vote.

#### **Authorities of LACRALO**

#### President and Vice-President of LACRALO

5. The General Assembly shall elect from among its membersa person to exercise the functions of Chairman/ a LACRALO, and another person to acting as Vice-Chair / a, which last function with a mandate one year two (2) years each, with the possibility of being reelecteds for a single consecutive term.

In the case of the election of President/ Vice-President and from the Assembly LACRALO be taken into account equitable geographical distribution, participation, leadership, commitment and personal competence of the candidates knowledge to the work of the Assembly. In case of the in discussion is who will have the casting. Her

vote. the functions of Chairman / a of highlights: To provide a link between the debates in ALAC and the contribution is made from the region, represent the region in the ALAC meetings face to face, promote and lead the discussion of ICANN's policy in the region; officiate a link between the debates generated in the voice leading ALAC the region together with representatives of LACRALO to ALAC LACRALO represent in ICANN meetings in any of its Advisory Committees and Organizations in Support and outreach activities, to direct deliberations of the Assembly LACRALO either via lists mailing and, in teleconferences and meetings as well as anyother.

The Vice-President shall have the same functions as the President, in case of resignation, absence, disability, or death of President incompatibilities. President and Vice-President shall be elected in the same call for elections.

# **Secretariat LACRALO**

**6.** The LACRALO will be supported by a Secretariat. D Dicha Secretariat shall be exercised by a person a delegate / a of an ALS appointed by the General Assembly.

also be elected / an alternate who shall act as Vice - Secretary / to have the same powers of the holder in the event of resignation, absence, disability, or death incompatibilities the holder. The member and alternate shall be elected in the same call for elections.

Its functions will last two (2) years and may be reelected for one consecutive term.

- 7. The Secretariat shall have administrative and informative. Responsible for maintaining communication systems and ensure the correct flow of information on matters in discussion among all members of ALS, the Lacral Assembly. LACRALO Directory.
- **7.** The President / Secretary ay / a selected must be members of different ALSes, and must have their principal place of residence in different countries of the region and it must match the country of the ALS representing . diversity requirements shall not apply to members and alternate between them.

### **Representatives LACRALO to ALAC**

8. The LACRALO elect two (2) individuals persons to serve as representatives to the At Large Advisory

Committee At-Large Advisory Committee (ALAC), and two other as their respective alternates, in the terms that have been specified in the ICANN Bylaws. Only those who have been accredited ALS before the vote, and are active, may vote in the election.

Each ALS accredited shall have one vote. The selected representatives must be members of different ALSis, and must have their principal place of residence in different countries of the region and their nationalities must be different it must match the country representing ALS. Representatives will be responsible for the responsibilities under the ICANN bylaws.

diversity requirements shall not apply to members and alternate between them.

In case of choice, affiliation, place of residence and nationality matching it with the country of the ALSrepresents, will be considered equally with respect to the person who is acting as representative to ALAC on behalf of LAC pointed to by the NOMCOM.

9. The term of office of two representatives elected by the LACRALO to the ALAC will be tike maximum of two (2) years and they not maybereelected. by a single consecutive term. Each of these representatives shall have a deputy with the same privileges of the holder in case of resignation, absence, disability, or death of the holder incompatibilities. Each regular and alternate shall be elected in the same call for elections. For the purpose of better continuity in policy discussions, such representatives will be renewed for alternating periods, accounting for the election of a representative each year.

### **Directory LACRALO**

**10.** LACRALO will also have a body with administrative and operational functions, called the Directory. This body will consist of thirteen representatives of the accredited and integrated ALSes automatically to people who are elected to the offices of President, Vice-President, Secretary, Deputy Secretary, the two elected representatives to ALAC LACRALO and their alternates . For the integration of the five remaining members, called the Policy Directors, the President of LACRALO also exercising the functions of Chairman, made a call to integrate this directory to the delegates accredited ALS.

The function of each of these five Directors Policy will lead different working groups within LACRALO, being in charge of selecting the members of their group and conduct discussions on the matters contained in ICANN.

The selection of each of these five Directors Policies will be headed by Board members elected by the General Assembly. Each shall have one vote and be decided by simple majority.

The term of office of each of these five policy directors will be determined by the needs of the specific issues addressed by each working group, may be replaced periodically by decision the Board. Members of Board members elected by the General Assembly will have a term of office which will coincide with the term of office for which they were elected.

- 5. The General Assembly may various working groups formed ad hoc to address specific issues.
- **11.** The election of President / a, the Secretary / and from their respective alternates, will be held at a General Meeting in person every two years. In case you can not face that General Assembly made and justified exceptional situations, it may call a virtual meeting for the sole purpose of hearing the applications and platforms of candidates, deferring the choice to electronic voting and establishing a fixed period for its realization.

**First Transitory Provision.** The term of the initial members shall be two (2) and three (3) years respectively, and from maturity will elect a new representative. This will vote every year for a candidate. For the first representative elected for two years, may be reelected only once.

**First Transitory Provision.** The amendments contained in this amendment shall be deemed applicable to the existing mandates of President / and Secretary / a LACRALO, who are in office at the time of its adoption by the General Assembly LACRALO.

**Second Transitional Provision.** The constitution of the Board of LACRALO be held after the first election to be held immediately at the time of these amendments be approved.

For the integration of the first Board of LACRALO, those positions that have already been subject to election not been possible to elect their respective Supplements will be responsible for choosing their respective alternates only once. For the following integrations of the Board will proceed in accordance with the Principles Number 5, 9 and 10 of this document.

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### **WORKING PRINCIPLES OF LACRALO**

- **1.** LACRALO ALS consists of the Latin America and the Caribbean, accredited by the ALAC as a mechanism to ensure promotion your participation in the region in the process of policy development of ICANN.
- **2.** LACRALO promote the formation of user groups and their accreditation by the ALAC. However, keep mechanisms for regional users not integrated with ALS can express their views on the development of ICANN policies.

The right to vote in the affairs of LACRALO is determined by a minimum level of participation.

**3.** LACRALO be multilingual since its formation. All documents and discussions will be held in English, Spanish, Portuguese and French. The languages that when modifying these Operating Principles have not been incorporated, will be added gradually to the needs of the region. It will periodically review the need to incorporate other languages not taken into account at the time of this writing.

# **LACRALO General Assembly**

**4.** The highest organ of government and sovereign LACRALO will be a General Assembly which shall consist of two (2) representatives from each ALS accredited. Each ALS accredited to the General Assembly shall have one vote.

These representatives will perform well during the period of his appointment as official contacts with LACRALO ALS, with the obligations, keep your e-mail updates, notify the Secretariat and Staff At-Large of any changes thereof and the names of those representatives.

#### **Authorities LACRALO**

## **President and Vice-President of LACRALO**

**5.** The General Assembly shall elect from among its members a person to exercise the functions of Chairman / a LACRALO and another person to exercise the functions of Vice-Chair / a, with a term of two (2) years each, with the possibility of being re-elected for one consecutive term.

In the case of the election of President / and from the Vice-President of LACRALO be taken into account equitable geographical distribution, participation, leadership, commitment and personal competence of candidates.

Among the duties of Chairman / a of highlights: To promote and lead the policy discussion in ICANN region officiate a link between the debates generated in ALAC being the voice of the region together with representatives of LACRALO to ALAC LACRALO represent in ICANN meetings in any of its Advisory Committees and Organizations in Support and outreach activities; LACRALO the proceedings in the mailing lists, in teleconferences, in person meetings as well as any other.

The Vice-President shall have the same functions as the President, in case of resignation, absence, disability, incompatibilities or death of the President. President and Vice-President shall be elected in the same call for elections.

### Secretariat LACRALO

**6.** LACRALO will be supported by a Secretariat. The Secretariat shall be chaired by a delegate / a of an ALS appointed by the General Assembly.

Also be elected / an alternate who shall act as Vice - Secretary / to have the same powers of the holder in the event of resignation, absence, disability, or death of the holder incompatibilities. The member and alternate shall be elected in the same call for elections.

Its functions will last two (2) years and may be reelected for one consecutive term.

The Secretariat shall have administrative and informative. Responsible for maintaining communication systems and ensure the correct flow of information on matters of discussion among all members of LACRALO ALS and any other task assigned by the Board of LACRALO.

**7.** The President / Secretary ay / a selected must be members of different ALSes, and must have their principal place of residence in different countries of the region, and it must match the country of the ALS represents.

diversity requirements shall not apply to members and alternate each other.

## Representatives LACRALO to ALAC

**8.** LACRALO elect two (2) persons to serve as representatives to the At-Large Advisory Committee (ALAC), and two other as their respective alternates, in the terms that have been specified in the ICANN Bylaws. Only those who have been accredited ALS before the vote, and are active, may vote in

the election.

Each ALS accredited shall have one vote. The selected representatives must be members of different ALS, and must have their principal place of residence in different countries of the region, and it must match the country of the ALS represents. Representatives will be responsible for the responsibilities under thebylaws.

**ICANN** 

Diversity requirements shall not apply to members and alternate between them.

In case of choice, affiliation, place of residence and match it with the country ALS represents, will be considered equally with respect to the person who is acting as representative to ALAC on behalf of LAC pointed to by the NOMCOM.

**9.** The term of office of two representatives elected by LACRALO to the ALAC shall be two (2) years and they may be reappointed for one consecutive term. Each of these representatives shall have a deputy with the same privileges of the holder in case of resignation, absence, disability, or death of the holder incompatibilities. Each regular and alternate shall be elected in the same call for elections. For the purpose of better continuity in policy discussions, such representatives will be renewed for alternating periods, accounting for the election of a representative each year.

# **Directory LACRALO**

**10.** LACRALO will also have a body with administrative and operational functions, called the Directory. This body will consist of thirteen representatives of the accredited and integrated ALSes automatically to people who are elected to the offices of President, Vice-President, Secretary, Deputy Secretary, the two elected representatives to ALAC LACRALO and their alternates . For the integration of the five remaining members, called the Policy Directors, the President of LACRALO also exercising the functions of Chairman, made a call to integrate this directory to the delegates accredited ALS.

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The selection of each of these five Directors Policies will be headed by Board members elected by the General Assembly. Each shall have one vote and be decided by simple majority.

The term of office of each of these five policy directors will be determined by the needs of the specific issues addressed by each working group, may be replaced periodically by decision the Board. Members of Board members elected by the General Assembly will have a term of office which will coincide with the term of office for which they were elected.

**11.** The election of President / a, the Secretary / and from their respective alternates, will be held in a face biennial General Assembly. In case you can not face that General Assembly made and justified exceptional situations, it may call a virtual meeting for the sole purpose of hearing the applications and platforms of candidates, deferring the choice to electronic voting and establishing a fixed period for its realization.

**First Transitory Provision.** The amendments contained in this amendment shall be deemed applicable to the existing mandates of President / and Secretary / a LACRALO, who are in office at the time of its adoption by the General Assembly LACRALO.

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