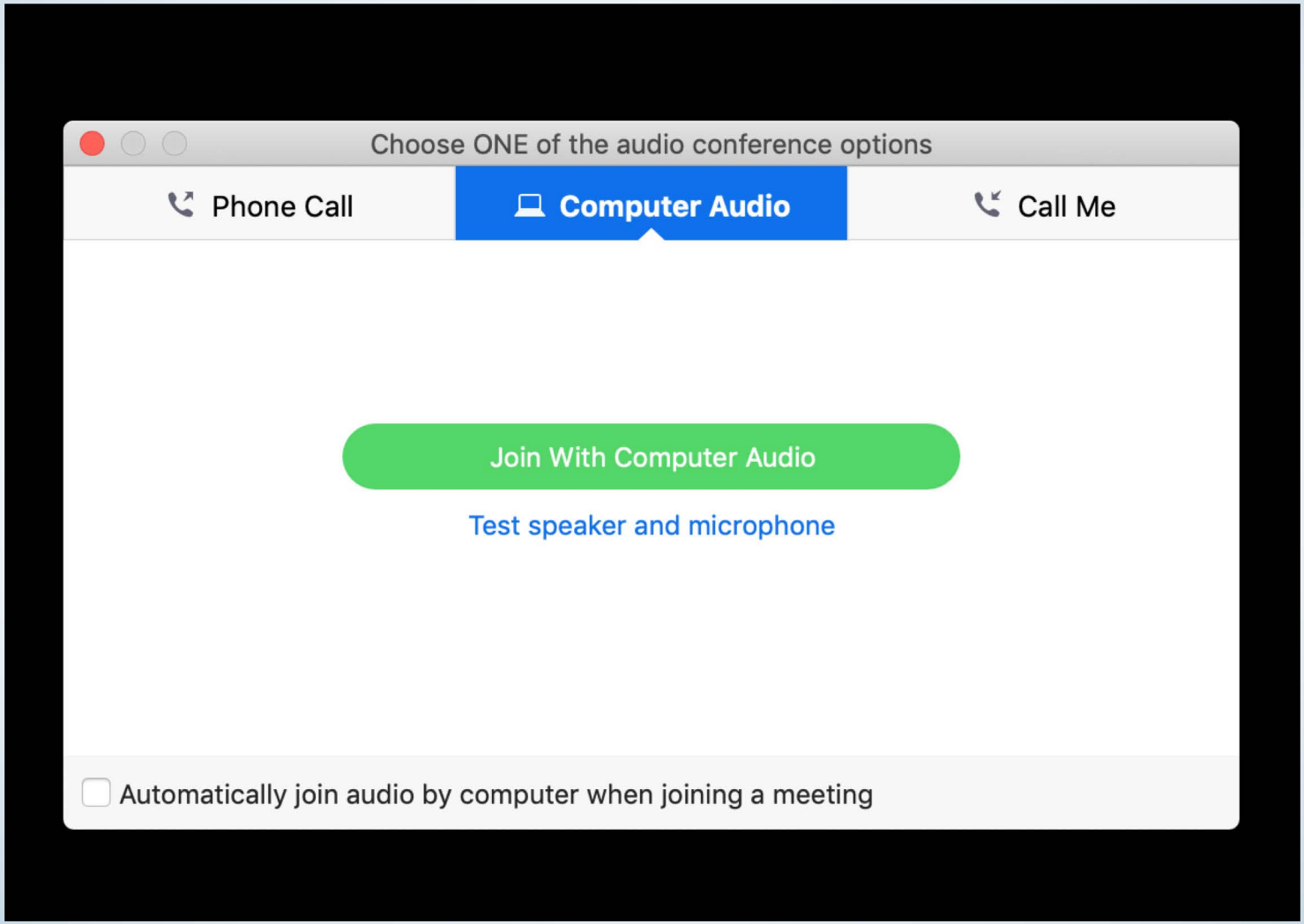
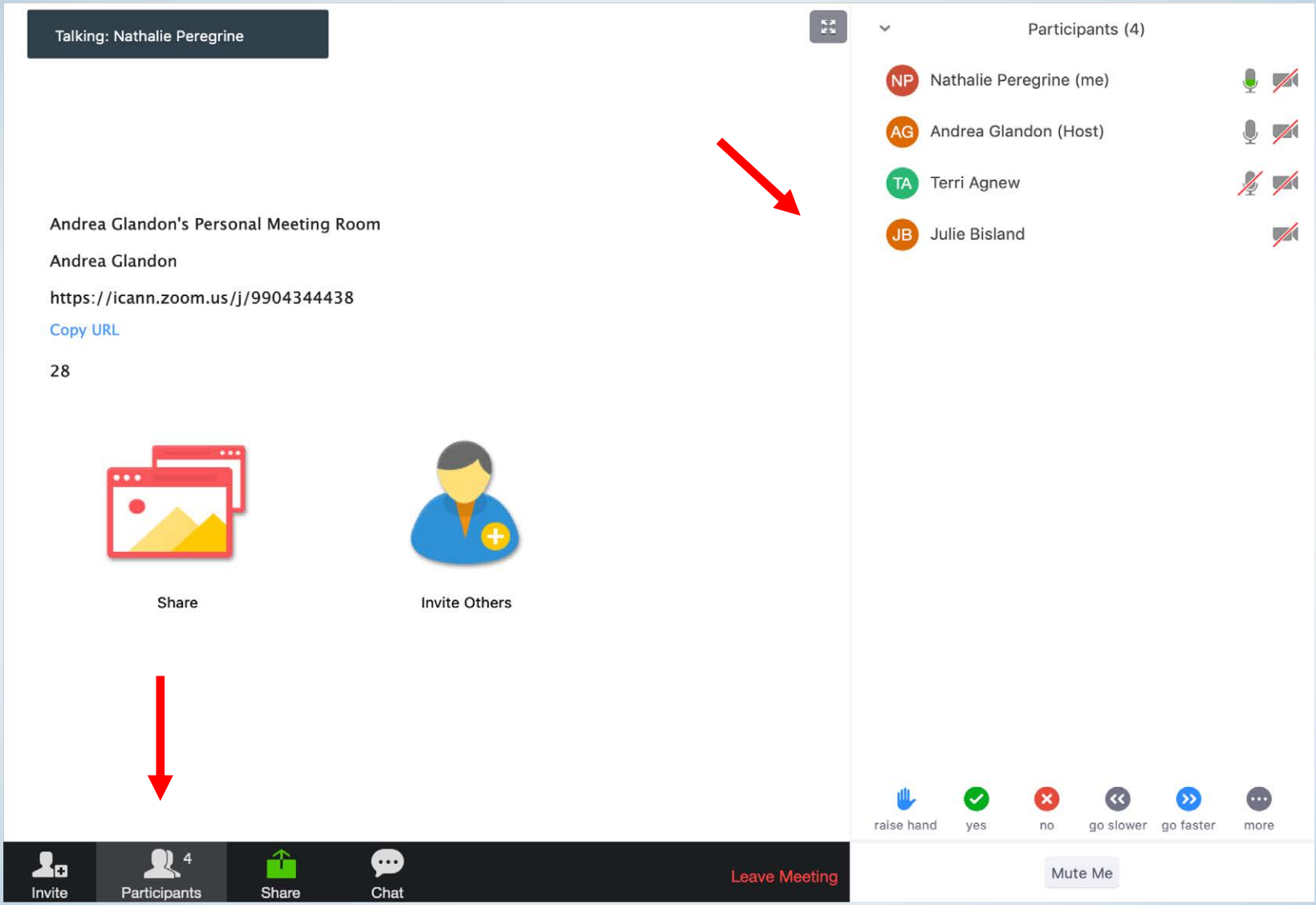
# Welcome to your Zoom room!

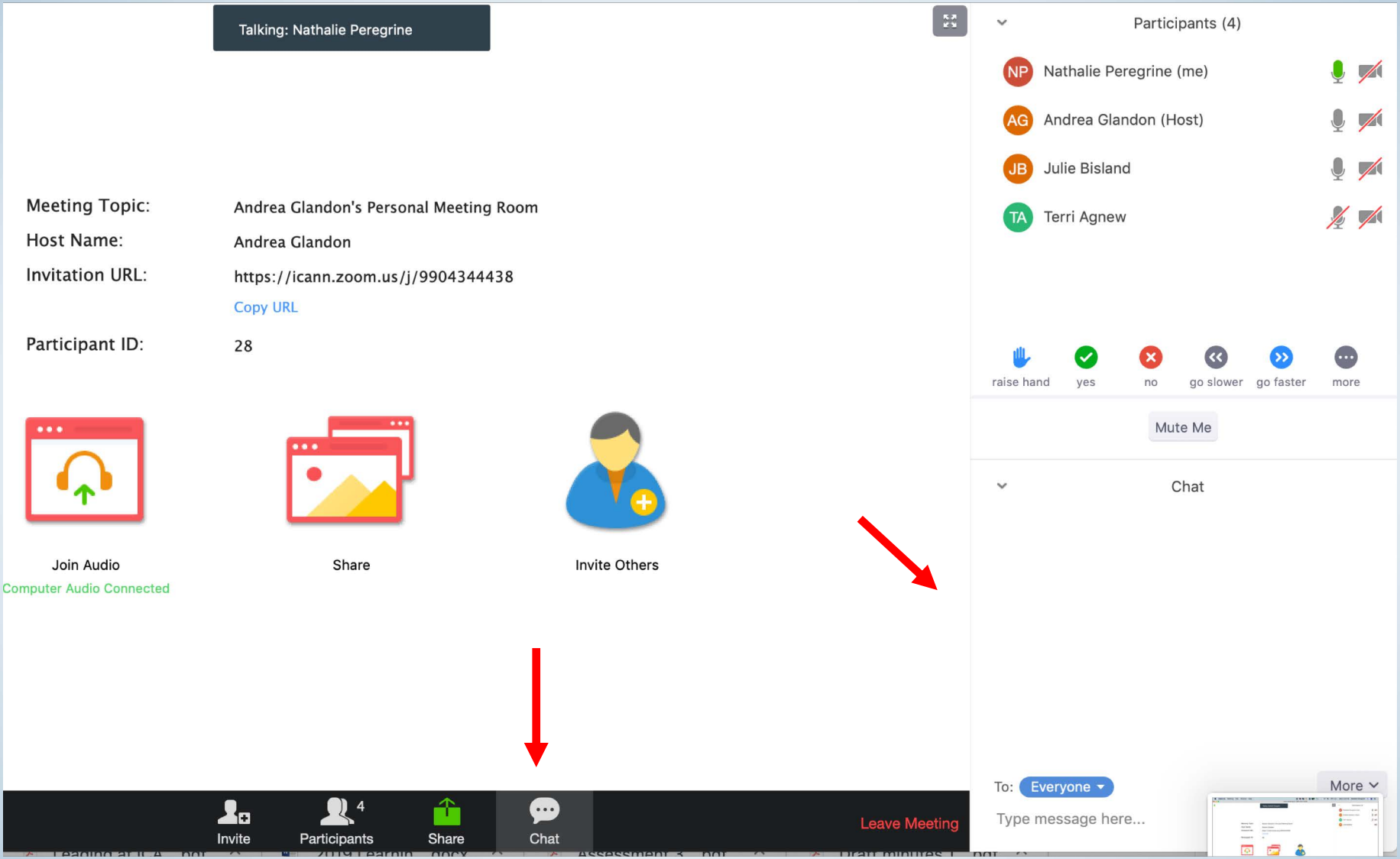
Connect your audio: use your computer audio, get a call from Zoom, dial in.



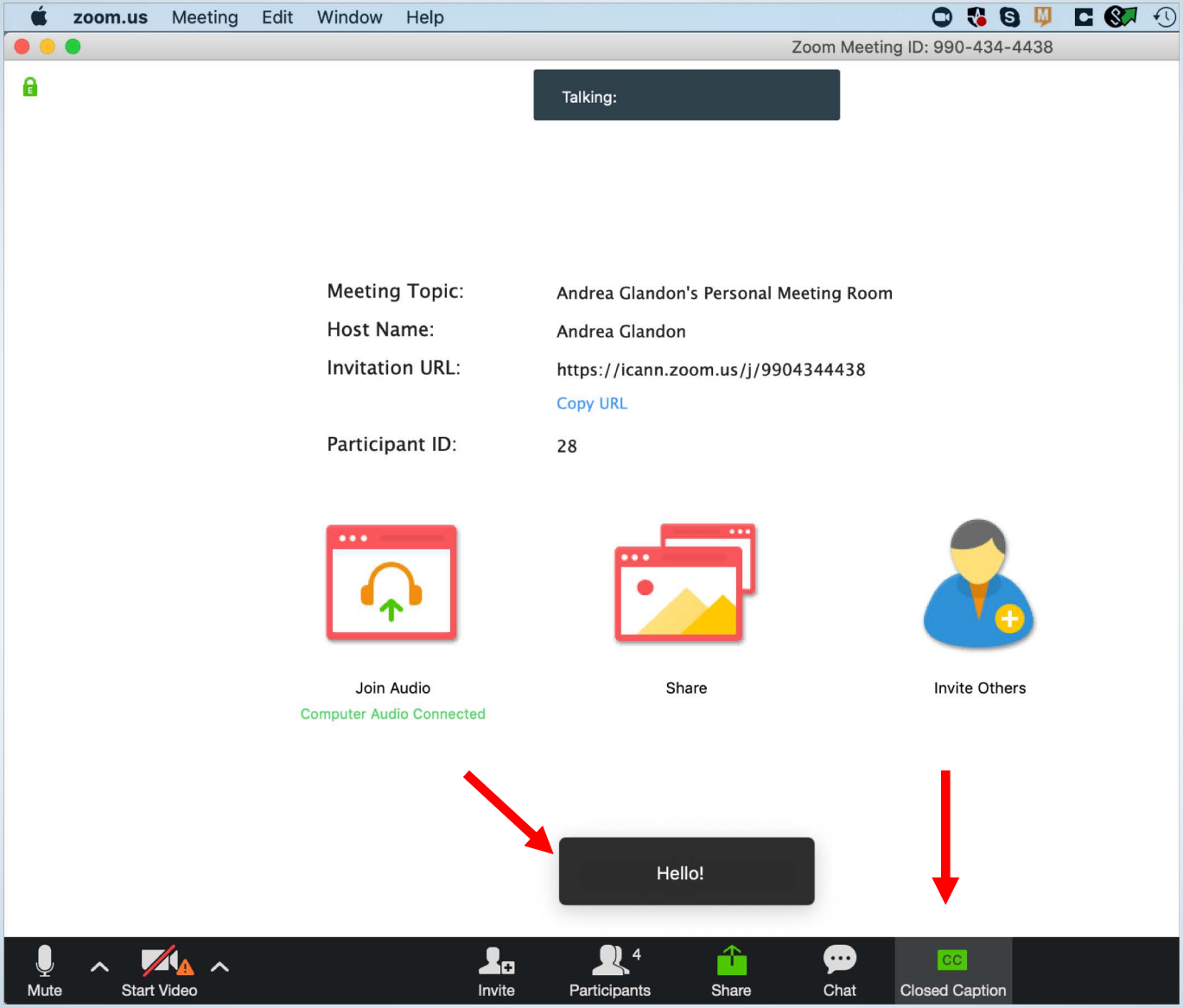
# Toolbar: click on Participants to activate them in your session



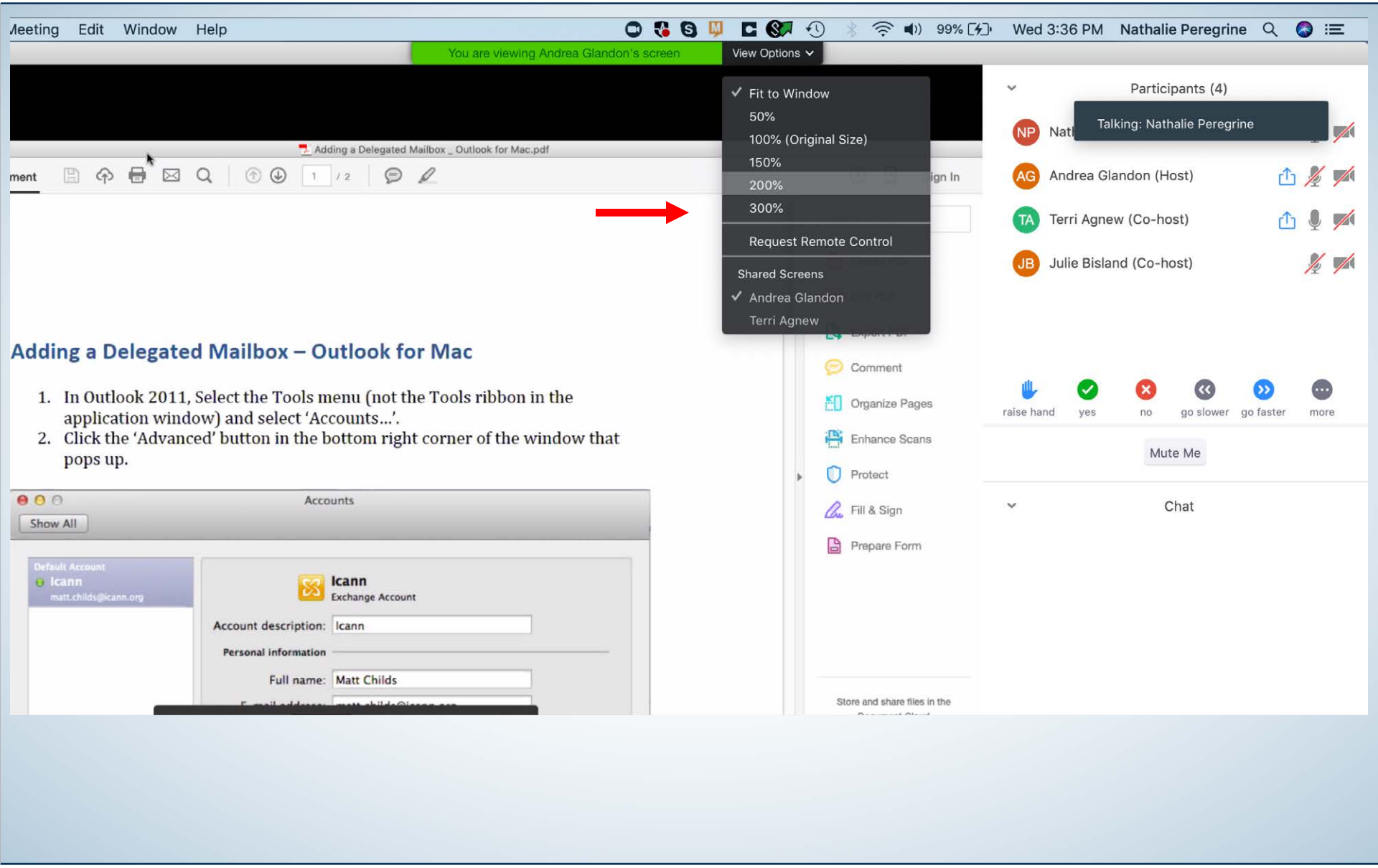
# Toolbar: click on Chat to activate it in your session



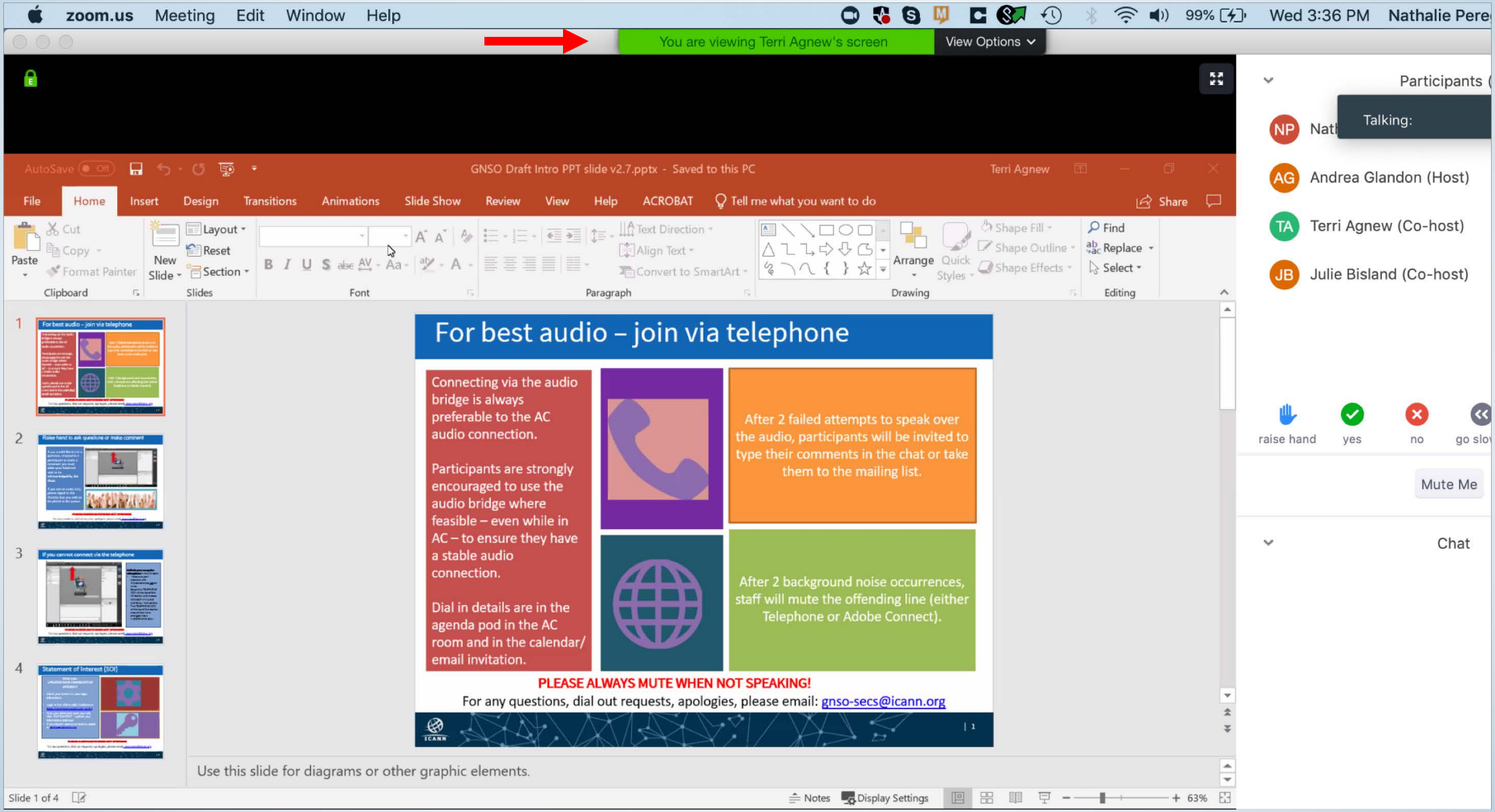
# Toolbar: if visible click on Closed Caption to see Action Items



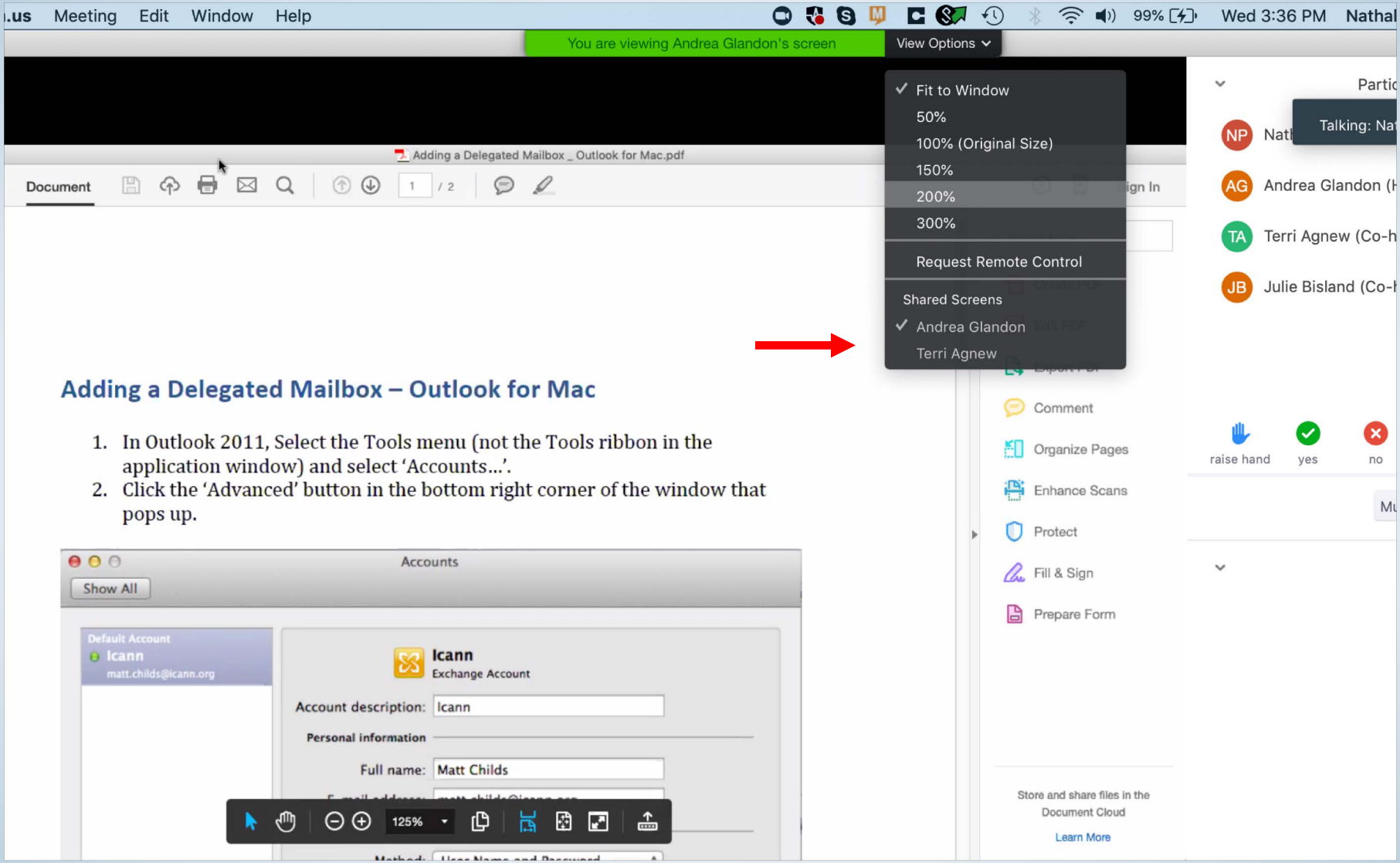
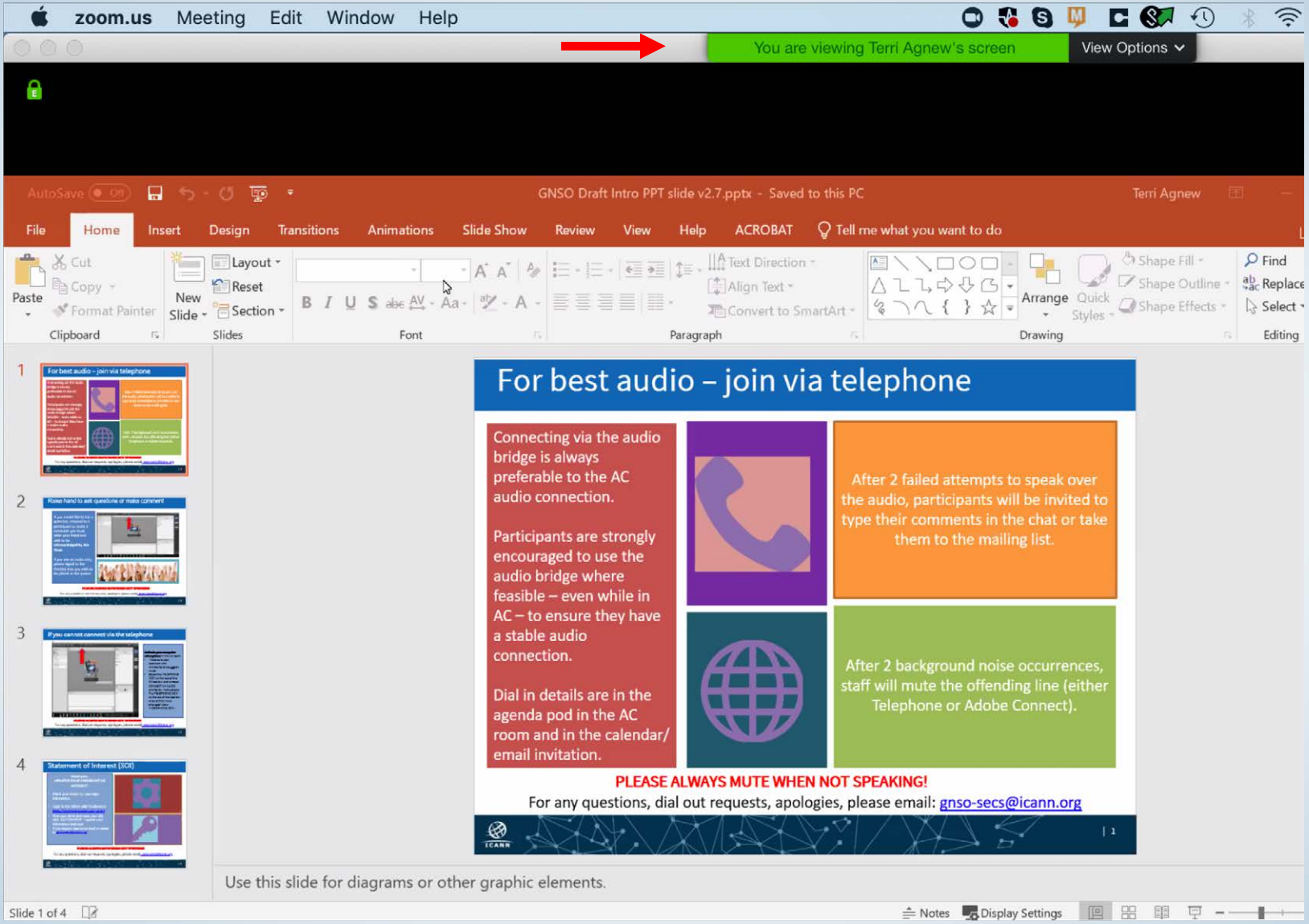
# Adjusting the size of the document shared



# Choosing to view different screens: main screen



# Switching to a second screenshare



# Viewing the second screen share